



Position Title: Head Men's Basketball Coach

Reports to: Athletic Director

Appointment: 11 month (46 weeks), Full Time, exempt

POSITION SUMMARY:

The Head Men's Basketball Coach will be responsible to direct and oversee a successful basketball program that is centered around the mission of Toccoa Falls College. The head coach will provide oversight for character development, student athlete recruitment, athletic excellence, and various administrative functions for the Men's Basketball Program and the Athletic Department. The head coach will also assist the athletics program with other duties assigned by the Athletic Director. This position requires 46 weeks of work that will be assigned per the Athletic Director.

TASKS:

Coaching Responsibilities

- Providing direction and coordination of the day-to-day operations of the Men's Basketball Program.
- Recruit high character and athletically gifted student athletes.
- Work within the budget guidelines set forth by the institution.
- Order and maintain inventories for all men's basketball equipment and supplies.
- Coordinate all practices and games.
- Oversee all game schedules for the program.
- Continually monitor the academic progress of all student athletes in the program.
- Coordinate and oversee all aspects for team travel.
- Oversee two successful fundraising events per year for the program.
- Comply with all NCCAA policies and guidelines.

Recruiting Responsibilities

- Meet or exceed recruiting goals for the men's basketball program on an annual basis.

Miscellaneous Responsibilities

- Provide help with gymnasium maintenance, only when needed.
- Secondary Responsibilities within the Athletics Department include:
 - Oversee the additions, edits, and changes to the TFC Athletics website.
 - Help provide facility upkeep and oversight for the Athletic Center and the TFC Weight Room.
 - Help organize/oversee all athletic eligibility
- Other duties as assigned by the Director of Athletics.

SKILLS AND ATTRIBUTES:

Spiritually mature Christian in agreement with the college statement of faith and committed to the vision, mission and values of Toccoa Falls College.

Proficiency in:

- *written and verbal communication skills, ability to be a team player*

Office of Human Resources

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EXPERIENCE & EDUCATION:

Education: Bachelor's degree required

Experience:

- Demonstrate successful coaching experience at the high school or collegiate level.
- Demonstrate successful recruiting abilities.
- Be able to teach and communicate basketball skills and strategies in practice and games.
- Previous coaching or playing experience at the NCCAA, NAIA, or NCAA level is preferred.

PHYSICAL REQUIREMENTS:

Must be able to stand and walk for extended periods of time, lift boxes weighing up to 25 pounds, repeated stooping, standing, pushing, and pulling as needed.

APPLICATION PROCESS:

The TFC application as well as the list of other required application materials can be found at <http://www.tfc.edu/employment/>. Review of applications will begin immediately, and the position will remain open until filled. **All application materials must be submitted for a candidate to be considered.**

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