



ANNUAL FIRE SAFETY REPORT

TOCCOA FALLS COLLEGE
Toccoa Falls, Georgia

Reporting year 2023

Residential Fire Statistics Safety Reports

	FIRES			INJURIES			DEATHS			PROPERTY VALUE LOSS* CURRENT YEAR
	2021	2022	2023	2021	2022	2023	2021	2022	2023	
Alys Reeder Terr.	0	N/A	0	0	N/A	0	0	N/A	0	N/A
Cora Houston Terr.	0	0	0	0	0	0	0	0	0	N/A
Damron Terr.	0	0	0	0	0	0	0	0	0	N/A
Fant Hall	0	0	0	0	0	0	0	0	0	N/A
Forrest Hall	0	0	0	0	0	0	0	0	0	N/A
LeTourneau Hall	0	0	0	0	0	0	0	0	0	N/A
Louise Bell Terr.	0	0	0	0	0	0	0	0	0	N/A
McDuffie Terr.	0	0	0	0	0	0	0	0	0	N/A
Powell Terr.	0	0	0	0	0	0	0	0	0	N/A
Prentice Cott.	0	0	0	0	0	0	0	0	0	N/A
Pinecrest	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	N/A
Roose Terr.	0	0	0	0	0	0	0	0	0	N/A
Hilyard Cott.	0	0	0	0	0	0	0	0	0	N/A
Tyler Cott.	0	0	0	0	0	0	0	0	0	N/A
Brown Cottage	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Boykin Apts.	0	0	0	0	0	0	0	0	0	N/A
Chalet	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Oakvale	0	0	0	0	0	0	0	0	0	N/A

* Property values are in dollars.

Fire Policy #1 Policy on portable electric appliances

Due to fire code regulations, certain types of electrical appliances are not permitted in sleeping areas. These include but are not limited to toasters, grills, microwaves, space heaters, and hot plates. Small refrigerators, coffee pots and game systems are permitted. Fire regulations also prohibit the presence of any open flame or device that emits smoke, such as burning incense, candles, oil lamps, or kerosene lanterns.

Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to

Fire policy #2 Procedures for student housing evacuation

Depending on the circumstance, a building may be either partially or totally evacuated. Under partial evacuation, occupants may be asked to relocate to another part of the building that is deemed safe. Complete evacuation will result in all persons leaving the building and moving to a designated area outside.

The Resident Director or Resident Assistant will make the decision to evacuate the building when a fire has been confirmed, the fire alarm system in place has been activated, and/or other situations in which considerable damage has occurred. The Resident Director and/or Resident Assistant is responsible for knowing the assembly areas located near their buildings.

They are also responsible for making sure that everyone clearly understands that all occupants are to evacuate to that area for accountability reasons.

Fire Policy #3 Policies for fire safety education

Each school year the institution will provide the opportunity for our Faculty and Staff to attend a class on Fire Safety. This class will teach the participant the proper procedures to follow in the event there is a fire. The training will also include the proper use of a fire extinguisher. Students that are in a leadership position will attend a mandatory class that will include the proper use of a fire extinguisher as well as the proper procedures that they will follow in the event of an emergency.

Fire Policy #4 Policy on who to report a fire to If the fire is not contained:

911	Emergency System to Fire Department
404-426-1048 (cell)	Caleb Faircloth, Fire Marshal
706-342-8742	Security Center
706-599-9227 (cell)	Merlin Schenck, Associate V.P. of Operations

On call personnel:

7064914470 (cell) Bob Nickerson (after hours)
4044261048 (cell) Caleb Faircloth, Fire Marshal
7065999227 (cell) Merlin Schenck, Associate V.P. of Operations

If the fire is contained, on call personnel:

7064914470 (cell) Bob Nickerson (after hours)

Fire policy #5 Policy on future plans for improvement

Future improvement plans will include the availability of hands-on fire extinguisher training for employees and students who wish to learn and gain confidence in the use of extinguishers to respond to small fires.

Fire Policy # 6 Persons or organizations responsible for carrying out oversight of this process.

Organization: Toccoa Falls College
Individual: Oversight—Director of Safety & Security
Electronic Messaging System maintenance— IT Supervisor.

Fire Policy # 7 Procedure to disseminate emergency information

If an emergency occurs the campus community will receive communication notification via our e2Campus electronic messaging system that uses text, voice or email notification.

The Officials that have responsibility to send out a notification by the e2Campus system include:

- The President's Cabinet
- Associate VP of Operations
- Supervisor of Safety Department

In the event a message needs to be transmitted via phone system, the individual to perform this would be:

- Supervisor of Electrical Department

Fire Policy # 8 Procedure to test the emergency response and evacuation, publicizing and documenting each exercise.

The Supervisor of the Safety Department or IT will test the electronic messaging system. Functionals on these systems will be tested quarterly. The test results, date and time are recorded each time.

Fire Systems In Place

Alys Reeder Terr. Smoke detectors, fire alarms, heat detector, sprinklers, monitored

Cora Houston Terr. Smoke detectors, fire alarms, heat detector, sprinklers, monitored

Damron Terr. Smoke detectors

Fant Hall Smoke detectors, fire alarms

Forrest Hall Smoke detectors, fire alarms, heat detector

LeTourneau Hall Smoke detectors, fire alarms

Louise Bell Terr. Smoke detectors, fire alarms, heat detector, sprinklers, monitored

McDuffie Terr. Smoke detectors Powell Terr. Smoke detectors, fire alarm, heat detector

Prentice Cott. Smoke detectors

Roose Terr. Smoke detectors Brown Cottage Smoke detectors Hilyard Cott. Smoke detectors

Tyler Cott. Smoke detectors

Boykin Apts. Smoke detectors

Pinecrest Smoke detectors

Chalet Smoke detectors

Oakvale Smoke detectors