



Position Title: Head Golf Coach (Men's and Women's)

Reports to: Director of Athletics

Appointment: Part- Time

POSITION SUMMARY:

The Head Golf Coach will be responsible to direct and oversee a successful men's and women's golf program that is centered around the mission of Toccoa Falls College. The head coach will provide oversight for character and spiritual development, academic excellence, recruitment, athletic excellence, and various administrative functions for the Golf Program.

TASKS:

- Hold the student-athletes accountable for their academic progress (minimum GPA 2.0).
- Recruit student-athletes who fit into the mission and culture of Toccoa Falls College and have a high-level of previous playing experience.
- Meet all recruiting expectations, as set by the Director of Athletics.
- Provide a successful off-season conditioning/workout program for the team.
- Develop a consistent way of teaching and coaching student-athletes in practice and games.
 - This should include aspects of spiritual development of players.
- Continually hold student-athletes to a standard of excellence in practices and games.
- Be able to develop effective communication with student-athletes and Athletic Office.
- Work within the budgetary guidelines as set by the Director of Athletics and comply with all TFC financial practices and policies.
- Develop the regular-season schedule for the team each year, scheduling practices and games with the student schedule in mind.
- Coordinate fundraising opportunities for the program.
- Attend all athletic department staff meetings.
- In conjunction with the Director of Athletics, coordinate all supply ordering for the program.

EXPERIENCE & EDUCATION:

- Education: Bachelor's degree
- Previous experience coach preferred
- Previous experience in leadership position preferred

PHYSICAL REQUIREMENTS: Must be able to stand for extended periods of time, lift boxes weighing up to 25 pounds, repeated stooping and standing.

APPLICATION PROCESS: A cover letter and resume, along with a completed TFC application should be sent to: Mary Kaye Ritchey, Director of Human Resources, at mritchey@tfc.edu. Review of applications will begin immediately, and the position will remain open until filled. The TFC application can be found at <http://www.tfc.edu/employment/>. **All application materials must be submitted for a candidate to be considered.**

Office of Human Resources

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