



Position Title: Core Faculty for MA in Marriage and Family Therapy & Clinical Training Coordinator

Department: Chapman School of Graduate Studies

Reports to: Program Director of MA Marriage and Family Therapy

Category: Exempt

Appointment: 12-Month, Full-time; required FT-12 month since Practicum and Internships will be offered during the summer as well as each semester

Start date: July 1, 2024 (in anticipation of the Fall 2024 semester)

POSITION SUMMARY:

This full-time faculty position will teach up to 8 regular graduate courses a year and will serve as an academic advisor to graduate students in the Marriage and Family Therapy program. In addition to a regular teaching load, this position will also oversee the clinical training sequence (Practicum and Internship 1 and 2) which runs throughout the academic year. This position reports to the MA Marriage and Family Therapy Program Director.

RESPONSIBILITIES:

- Teach up to eight graduate courses each year;
- Oversee the Practicum and Internship courses in the MFT program including relationships with clinical training sites, supervisors, and record keeping;
- Advise MAMFT students;
- Participate in admissions decisions by conducting interviews of program applicants as needed;
- Assist the MAMFT Program Director in evaluating the learning outcomes for individual courses and the MFT program;
- Work with Dean of Graduate Studies and MFT Program Director in pursuing accreditation with COAMFTE;
- Maintain LMFT Licensure;
- Secure and maintain AAMFT Approved Supervisor certification;
- Attendance at required meetings (e.g., faculty meetings and commencement)
- Serve on committees as assigned.

QUALIFICATIONS:

- Professed faith in Jesus Christ and a commitment to live according to Toccoa Falls College's Statement of Faith and lifestyle values;
- Broad understanding of higher education online teaching and learning, particularly in small classes and with self-directed learners;
- Current knowledge of online instructional technologies appropriate to graduate higher education;
- Solid understanding of the principles of student assessment;
- Demonstrated commitment to providing excellence in teaching and staying current in the MFT field;
- A proven track record of effective collaboration;
- Experience with teaching from a Christ-centered perspective within a Christian educational institution;
- Demonstrated commitment to continuous improvement in his or her own professional capabilities;
- Excellent written and oral communication skills.

Office of Human Resources

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EXPERIENCE & EDUCATION:

Doctoral degree in Marriage and Family Therapy and a minimum of three years of experience in higher education required. A minimum of two years of experience in online education is necessary. A current license in Marriage and Family Therapy is mandatory (LMFT). Applicants must currently hold certification as an AAMFT Approved Supervisor or be eligible to pursue certification immediately. At least five years of clinical experience is essential.

APPLICATION PROCESS:

The TFC application as well as the list of other required application materials can be found at <http://www.tfc.edu/employment/>. Required application materials should be sent to: Mary Kaye Ritchey, Director of Human Resources, at mritchey@tfc.edu. Review of applications will begin immediately. *All application materials must be submitted for a candidate to be considered.*

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