



Position Title: Dual Enrollment Adjunct Faculty - Spanish

Reports to: Vice President for Distance Education

Appointment: TFC Adjunct Faculty during Fall 2023 Semester on Tallulah Falls High School campus

POSITION SUMMARY:

Toccoa Falls College (TFC) and Tallulah Falls School (TFS) seek an adjunct professor of Spanish to teach starting the Fall 2023 semester. The adjunct will teach collegiate Spanish courses for dual credit at TFS's facilities in Tallulah Falls, Georgia.

TASKS:

Tasks involve teaching 3 credit hour Spanish courses—SPN 113 Elementary Spanish and potentially SPN 123 Elementary Spanish II—for dual credit. Candidates must be committed believers devoted to the Christ-centered higher educational mission of TFC and abide by TFC's lifestyle standards.

SKILLS AND ATTRIBUTES:

Spiritually mature Christian in agreement with the college statement of faith and committed to the vision, mission and values of Toccoa Falls College.

EXPERIENCE & EDUCATION:

Requisite experience & education include an earned graduate degree with graduate coursework in the field of Spanish. Prior experience teaching Spanish is strongly desired, as is a positive work/teaching record, a passion to positively influence students, and an ability to communicate effectively. The adjunct must also be able to teach high achieving high school age students while maintaining college-level academic standards.

PHYSICAL REQUIREMENTS:

Must be able to stand for extended periods of time, lift boxes weighing up to 25 pounds, repeated stooping and standing while distributing mail into mail boxes for short periods of time.

APPLICATION PROCESS:

A cover letter and resume, along with a completed TFC application should be sent to: Mary Kaye Ritchey, Director of Human Resources, at mritchey@tfc.edu and Andrew Thorne, Vice President for Distance Education, at athorne@tfc.edu. Review of applications will begin immediately, and the position will remain open until filled. The TFC application can be found at <http://www.tfc.edu/employment/>. **All application materials must be submitted for a candidate to be considered.**

Office of Human Resources

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