



**Position Title:** Head Cross Country Coach

**Reports to:** Director of Athletics

**Appointment:** Volunteer stipend

**MINISTRY PURPOSE:**

In accordance with Ephesians 4:11-12 and Titus 2:7-8 athletic personnel are responsible for working with and training student athletes who are the next generation of Christian leaders and equipping them for a life of service to their Savior, homes, churches, vocations, and communities after they leave college.

**POSITION SUMMARY:**

The Head Cross Country Coach will be responsible to direct and oversee a successful cross country program that is centered around the mission of Toccoa Falls College. The head coach will provide oversight for character and spiritual development, academic excellence, recruitment, athletic excellence, and various administrative functions for the Cross Country Program.

**TASKS:**

- Academic Excellence
  - In conjunction with the Athletic Office, communicate expectations with student-athletes.
  - Hold the student-athletes accountable for their academic progress (minimum 2.0)
  - Schedule practices and games in such a way as to respect the need for student-athletes to miss the fewest amount of classes possible (classes cannot be missed for practice).
  - Be in consistent communication with the Athletic Office pertaining to student-athlete academic progress.
- Recruitment
  - Recruit student-athletes who fit into the mission and culture of Toccoa Falls College.
  - Recruit student-athletes who have a high-level of previous playing experience.
  - Meet all recruiting expectations, as determined and set by the Director of Athletics.
- Athletic Excellence
  - Provide a successful off-season conditioning/workout program for the team.
  - Develop a consistent way of teaching and coaching student-athletes in practice and games.
    - This should include aspects of spiritual development of players
  - Continually hold student-athletes to a standard of excellence in practices and games.
  - Be able to develop effective communication with your student-athletes.
- Athletic Administration
  - Work within the budgetary guidelines as set by the Director of Athletics and comply with all TFC financial practices and policies.
  - Develop the regular-season schedule for the team each year.
  - Attend all athletic department staff meetings.
  - In conjunction with the Director of Athletics, coordinate all supply ordering for your program.
  - Coordinate fundraising opportunities for your program.

*Office of Human Resources*



TOCCOA FALLS  
COLLEGE

**EXPERIENCE & EDUCATION:**

Education: Bachelor's degree required/Previous experience in coaching required with preference given to intercollegiate coaching experience/Previous experience in a leadership position preferred.

**PHYSICAL REQUIREMENTS:**

Various office and field environments on and off campus.

**APPLICATION PROCESS:**

A cover letter and resume, along with a completed TFC application should be sent to: Mary Kaye Ritchey, Director of Human Resources, at [mritchey@tfc.edu](mailto:mritchey@tfc.edu). Review of applications will begin immediately, and the position will remain open until filled. The TFC application can be found at <http://www.tfc.edu/employment/>. All application materials must be submitted for a candidate to be considered.

*Office of Human Resources*

107 Kincaid Dr. MSC 750 | Toccoa Falls, GA. 30598 | 706-886-6831 | [www.tfc.edu](http://www.tfc.edu)