



# TOCCOA FALLS COLLEGE

## DUAL ENROLLMENT

### How do I register for classes?

#### 1 APPLY FOR STATE FUNDING

Each semester, complete and submit the *online Dual Enrollment funding application* at [GAfutures.org](http://GAfutures.org) or by [following this link](#) and clicking 'apply'.

Completing this application does not automatically register you for classes but is **required** in order to have your courses funded.

#### 2 PICK YOUR CLASSES

Each semester, fill out the TFC Dual Enrollment Registration Form after you have met with your High School Guidance Counselor/ Homeschool Official to determine which classes are right for you. This form can be found at [www.tfc.edu/dual](http://www.tfc.edu/dual) or [at the end of this packet](#).

#### 3 SUBMIT TO TFC

Have your High School Guidance Counselor/ Homeschool Official sign and submit your registration forms to [dualenrollment@tfc.edu](mailto:dualenrollment@tfc.edu).

Be sure to get your registration forms in by the appropriate deadline!

#### Important Dates for Summer & Fall 2021

Semester / Session	Registration Opens	Apply by	Register by	Classes start
Summer '21 Online Session	Mar. 1	May 10	May 14	May 20
Fall '21 Online Session A/ 16 Week	Mar. 1	Aug. 9	Aug. 16	Aug. 23
Fall '21 Online Session B	Mar. 1	Oct. 4	Oct. 11	Oct. 18
Fall '21 Residential	Mar. 29	Aug. 9	Aug. 16	Aug. 23



# Funding Acknowledgements

Adapted from GAFutures.org

Semester/Year

<input type="checkbox"/>	Summer	
<input type="checkbox"/>	Fall	
<input type="checkbox"/>	Spring	_____

## Who is eligible to receive state funding?

- 9<sup>th</sup> grade students are not eligible.
- 10<sup>th</sup> grade students\* are *only* eligible with a minimum SAT score of 1200 or minimum ACT composite score of 26 in a single national test administration.
- 11<sup>th</sup> and 12<sup>th</sup> grade students are eligible, assuming the funding cap has not been exceeded (see below).
- Any student who attends high school outside of the state of Georgia is not eligible to receive state funding.

*\*This limitation is set by GAFutures. 10<sup>th</sup> grade students can be accepted to Toccoa Falls College without test scores, but the understanding is that these students will pay out of pocket for all courses until their 11<sup>th</sup> grade year.*

## What are the limits on the state-funded Dual Enrollment funding program?

- The Dual Enrollment Funding Cap is 30 semester hours, taken with any postsecondary institution.

## Can a student retake or withdraw from a Dual Enrollment course?

- Effective Summer term 2020, a student may not receive funding for the same course twice. Courses taken Summer term 2020 or later cannot be retaken and receive funding.\*
- Effective Summer term 2020, students became ineligible to continue to receive Dual Enrollment funding after their 2<sup>nd</sup> course withdrawal.

*\*This includes courses that a student has withdrawn from.*

## Can a student continue to take Dual Enrollment courses at Toccoa Falls College after the funding cap has been met?

- Students who have met the Dual Enrollment Funding Cap may choose to self-pay for additional credit hours/courses at the discounted tuition rate of \$250 per credit hour\* + the cost of textbooks.

*\*You can tell how many credit hours a course is worth by looking at the last digit of the TFC Course Code. If you're not sure, you can always ask!*

## Please sign below:

*I acknowledge and understand the above conditions for Dual Enrollment Funding in addition to the guidelines set forth by GAFutures in the [Frequently Asked Questions](#) document. The student is responsible to remain aware of eligible funding credits—this responsibility does not fall to the guidance counselor or to the Dual Enrollment Coordinator.*

\_\_\_\_\_  
Student Signature/Date

\_\_\_\_\_  
Parent Signature/Date

# DUAL ENROLLMENT FORM

Office of Dual Enrollment  
107 Kincaid Dr. MSC 728  
Toccoa Falls, GA 30598

706-886-7299 ext. 5277  
dualenrollment@tfc.edu  
www.tfc.edu/dual



# TOCCOA FALLS

C O L L E G E

## Enrollment Information

Last Name		First Name & Middle Initial	Preferred Name	<input type="checkbox"/> Summer <input type="checkbox"/> Fall <input type="checkbox"/> Spring	<i>If you are registering for more than one semester, please submit a separate registration form for each.</i>
Date of Birth		Preferred Phone Number			
High School Graduation Year	Personal Email Address		Semester (Check One)		

## Requested Dual Enrollment Courses:

Course Code/Name	On-Campus Time/Section or Online Session/Section	Second Choice (if requested course is full)	Second Choice Time/ Session/Section

## Student Participation Agreement

I give my permission to Toccoa Falls College to send my high school an official TFC transcript at the end of each semester. I understand that I am responsible to ensure that I am abiding by the states rules and regulations for Dual Enrollment.

Student Signature	Date
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## Parent Agreement

I give my child permission to participate in the Dual Enrollment program of Toccoa Falls College. I believe that it is in the best interest of my child to participate in the program; therefore, I agree to cooperate fully with my child, the college, and the high school. I understand that the college is not responsible for any injury my child may incur while attending, or participating in, any college sponsored program or activity. I understand that I am responsible to pay for any courses that the state will not fund due to their rules and regulations.

Parent Signature	Date
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## High School / Home School Agreement

### Name of High School / Home School

I recommend this student to participate in the dual enrollment program at Toccoa Falls College. I understand the conditions of admission to the dual enrollment program as listed in the college catalog and certify that the student is qualified for participation. I also agree to provide Toccoa Falls College with an official high school transcript after high school graduation showing high school graduation date.

Print Name of School Official	Signature of School Official	Date
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Phone Number	Email Address
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Send this form to the Dual Enrollment Coordinator at Toccoa Falls College. If you have any questions concerning this Dual Enrollment Form, please call 706-886-6831 ext. 5277 or email dualenrollment@tfc.edu.

*Toccoa Falls does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The President has been designated to handle inquiries regarding the nondiscrimination policies: President, Toccoa Falls College, Toccoa Falls, GA 30598, 706-886-7299 ext. 5200*