



# TOCCOA FALLS COLLEGE

SEBY JONES LIBRARY, TOCCOA FALLS, GEORGIA 30598 706-886-6831

September 26, 2019

Viki Timian  
Access Services  
UGA Main Library  
Athens, GA 30602

Dear Ms. Timian:

Thank you for giving our students the opportunity to check out books from the UGA Library. Your willingness to allow us to access your collection provides our students and faculty with a much broader base for conducting research than we could offer on our own. We greatly appreciate your generosity.

\_\_\_\_\_ is a student in good standing at Toccoa Falls College who we feel will not abuse the privileges you have extended. The student has been advised that if these privileges are abused they will be revoked immediately. I am requesting borrowing privileges for this student for the current semester.

Again, thank you for your help and cooperation. We sincerely appreciate the services you have extended and the interest you have shown in our students and faculty.

Sincerely,

Mr. Armand Ternak – Library Director  
Toccoa Falls College - Seby Jones Library  
107 Kincaid Dr. - MSC 749  
Toccoa Falls, GA 30598  
706-886-7299 ext. 5337  
aternak@tfc.edu

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I agree to the statements referred to in the above letter and do take full responsibility for books I check out at the UGA Library. Furthermore, I pledge to abide by the circulation guidelines given to me at the Circulation Desk.

\_\_\_\_\_  
(Student Signature)