

# 2017-2018 VERIFICATION WORKSHEET

## Federal Student Aid Programs



Office of Student Financial Services

Toccoa Falls College  
107 Kincaid Dr. MSC 900  
Toccoa Falls, GA 30598

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706-282-6041 Fax

Your application was selected for review in a process called "Verification." In this process, the college will be comparing information from your FAFSA with **ALL** the attached required documentation you provide. The Department of Education requires the college to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, corrections will need to be made electronically.

Complete this verification form and submit it to the TFC Financial Aid Office as soon as possible. Incomplete worksheets will delay your federal student aid.

As reported on the 2017-2018 FAFSA I am a (check one):

Dependent Student     Independent Student

### STEP 1 – STUDENT INFORMATION

<i>Last Name</i>	<i>First Name</i>	<i>Social Security Number</i>	
<i>Permanent Address</i>	<i>Street &amp; Number</i>	<i>City/State/Zip</i>	<i>Date of Birth</i>
<i>Local Phone Number (Include Area Code)</i>	<i>Permanent Phone Number (Include Area Code)</i>	<i>Email Address</i>	

### STEP 2 – FAMILY INFORMATION

If you are a **DEPENDENT STUDENT**, include:

- Yourself
- Your parent(s) (including step-parents)
- Your parent(s) other dependent children if **a**) your parent(s) will provide more than half of their support from July 1, 2017 through June 30, 2018, or **b**) the children would be required to provide parental information when applying for Federal Student Aid
- Other people only if they now live in your parent household and your parents will provide more than half of their support from July 1, 2017 through June 30, 2018

If you are an **INDEPENDENT STUDENT**, include:

- Yourself
- Your spouse (if you are married)
- Your children if you will provide more than half of their support from July 1, 2017 through June 30, 2018
- Other people only if they live in your household and you provide more than half of their support and will continue to do so from July 1, 2017 through June 30, 2018

Full Name	Age	Relationship	College Attending in 2017-18
		Self	Toccoa Falls College

\*If you need more space, attach a separate page.

### STEP 3 – Food Stamps/Supplemental Nutrition Assistance Program (SNAP) – CALENDAR YEAR 2015

(This includes Food Stamps, Free/Reduced Price Lunch Benefits, TANF Benefits, or WIC Benefits.)

Did the student, spouse, or anyone in the household receive Food Stamps/SNAP benefits during the calendar year 2015?

\_\_\_\_\_ **YES**, I received Food Stamps/SNAP benefits during 2015.

\_\_\_\_\_ **NO**, I did not receive benefits.

### STEP 4 – CHILD SUPPORT PAID – CALENDAR YEAR 2015

Did you **or your parent(s)** pay child support because of divorce or separation during the calendar year 2015? (Do not include support for children included in household size in STEP 2)

\_\_\_\_\_ **YES**...Complete the table below.

\_\_\_\_\_ **NO**...Continue to STEP 5

Amount of Child Support Paid	Child support paid to whom	Child for whom support was paid
<b>TOTAL</b>		

\*If you need more space, attach a separate page.

**NOTE: WE CANNOT ACCEPT A SIGNED COPY OF THE TAX RETURN.** If the student and/or parent did not use the IRS Data Retrieval Tool when completing the FAFSA, the student and/or parent **must submit an IRS Tax Transcript, OR go back into the FAFSA and use the IRS Data Retrieval Tool** to complete the FAFSA 2015 tax information. To request a Tax Return Transcript please visit <http://www.irs.gov/Individuals/Get-Transcript> or call the **IRS at 1(800) 829-1040**.

**Tax Filing Extensions:** If the student and/or parent is required to file income taxes for 2015, but obtained an extension, the student and/or parent must submit an IRS form 4868 or IRS approval to extend beyond October 15, 2016 and a W-2 for each source of employment. If self-employed, a signed statement must be submitted certifying the amount of the AGI (adjusted gross income) and US income tax paid for 2015. When taxes are filed, an IRS Tax Transcript must be requested from the IRS and sent to the school to re-verify the AGI and taxes paid.

**STEP 5 – STUDENT TAX TRANSCRIPT & INCOME INFORMATION – CALENDAR YEAR 2015**

Are you or will you be required to file a 2015 Federal Income Tax Return?

\_\_\_ **YES**...Did you transfer your tax information using the FAFSA IRS Data Retrieval Tool? \_\_\_ **Yes** (go to STEP 6) . \_\_\_ **No** ...if **No**, you must attach a copy of a Federal Tax Return Transcript from the IRS as directed above (not a copy of Federal Tax Return 1040 form filed), then go to STEP 6.

\_\_\_ **NO**...Complete the table below and attach copies of ALL 2015 W-2 forms and any other forms of taxed or untaxed income, including housing allowance, workers' compensation, child support, disability, etc. Attach a [Student Low Income Statement](#) if you are an independent student.

Source of Income (include all taxed and untaxed income and money received) (Fill out only if you did NOT file taxes)	Amount Earned/Received in 2015
<b>TOTAL</b>	

**STEP 6 –PARENT(S)/SPOUSE TAX TRANSCRIPTS & INCOME INFORMATION –CALENDAR YEAR 2015**

Are you or will you be required to file a 2015 Federal Income Tax Return?

\_\_\_ **YES**...Did your parents or spouse transfer their tax information using the FAFSA IRS Data Retrieval Tool? \_\_\_ **Yes** (go to STEP 7) . \_\_\_ **No** ...if **No**, you must attach a copy of a Federal Tax Return Transcript from the IRS as directed above (not a copy of Federal Tax Return 1040 form filed), then go to STEP 7.

\_\_\_ **NO**...Complete the table below and attach copies of ALL 2015 W-2 forms and any other form of taxed or untaxed income, including housing allowance, workers' compensation, child support, disability, etc. Attach a [Student Low Income Statement](#) (if for spouse) or [Parent Low Income Statement](#) (if for parent).

Source of Income (include all taxed and untaxed income and money received) (Fill out only if you did NOT file taxes)	Amount Earned/Received in 2015
<b>TOTAL</b>	

**STEP 7 – CERTIFICATION: By signing this worksheet, I certify all the information reported is complete and correct:**

Student Signature

Date

Student Name (Please Print)

Parent Signature (IF student is dependent) OR  
Spouse Signature (IF Student is married)

Date

Parent/Spouse Name (Please Print)

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.**

Do NOT send this worksheet to the U.S. Department of Education.  
Submit this worksheet to the TFC Financial Aid Office.

Updated 12/01/2016